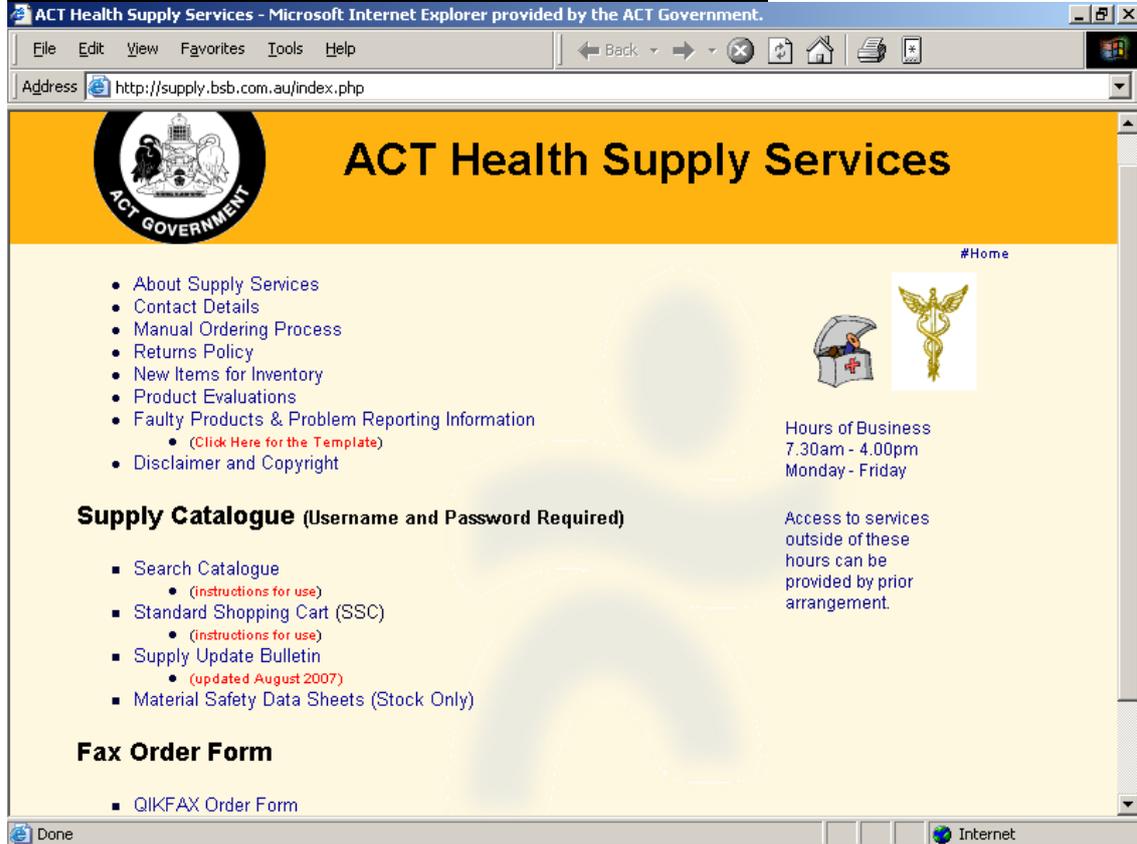


Standard Shopping Cart (SSC) Instructions

ACT Health Supply Services Internet Address & Home Page



The screenshot shows a Microsoft Internet Explorer browser window displaying the ACT Health Supply Services website. The address bar shows the URL <http://supply.bsb.com.au/index.php>. The page features a yellow header with the ACT Government logo and the text "ACT Health Supply Services". Below the header, there is a navigation menu with links to "About Supply Services", "Contact Details", "Manual Ordering Process", "Returns Policy", "New Items for Inventory", "Product Evaluations", "Faulty Products & Problem Reporting Information" (with a sub-link "Click Here for the Template"), and "Disclaimer and Copyright". A "Supply Catalogue" section is highlighted, containing links for "Search Catalogue" (with "instructions for use"), "Standard Shopping Cart (SSC)" (with "instructions for use"), "Supply Update Bulletin" (with "updated August 2007"), and "Material Safety Data Sheets (Stock Only)". A "Fax Order Form" section includes a link for "QIKFAX Order Form". On the right side, there is a "Hours of Business" section (7.30am - 4.00pm Monday - Friday) and a note about access to services outside these hours. The browser's status bar at the bottom shows "Done" and "Internet".

The Standard Shopping Cart (SSC) is setup specifically for each customer and contains all the Products that are kept in your storeroom(s). The SSC is created in our Inventory System and uploaded daily to the Web Site...this ensures that everything is up-to-date when you utilise it for your order.

To develop an SSC for your Department, please contact the Web Administrator.

Standard Shopping Cart (SSC) Instructions

To begin your order, click on the Standard Shopping Cart (SSC) link.



Enter Network Password

Please type your user name and password.

Site: supply.bsb.com.au

Realm: Supply Catalogue

User Name

Password

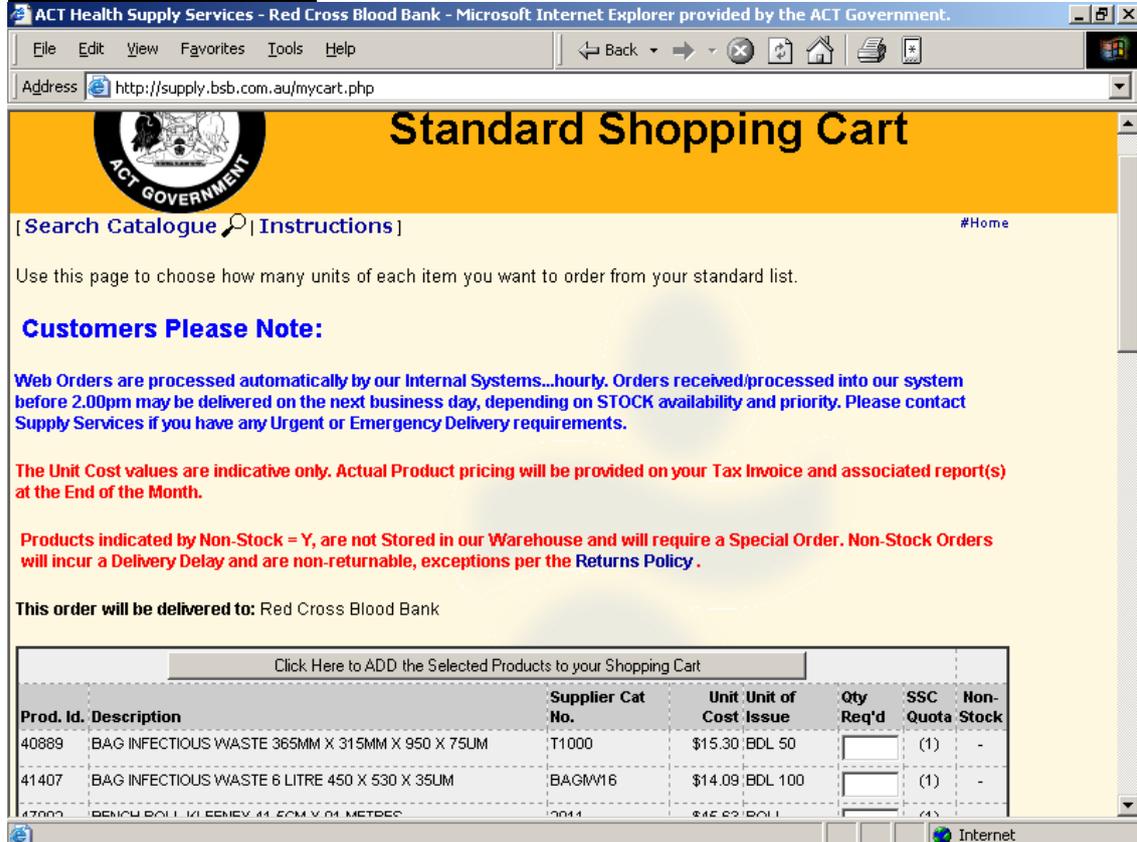
Save this password in your password list

OK Cancel

Enter your User Name (Cost Centre) and Password (Delivery Code – Y is the only letter and it must be a CAPITAL) Note: Click the Save this password in your password list checkbox, so the next time you want to create an Order, your details are already entered. Click on the OK button. Your Cost Centre and Delivery Code are Departmental specific, if you require another Cost Centre or Delivery Code, please contact the Web Administrator.

Standard Shopping Cart (SSC) Instructions

Standard Shopping Cart



ACT Health Supply Services - Red Cross Blood Bank - Microsoft Internet Explorer provided by the ACT Government.

Address: http://supply.bsb.com.au/mycart.php

Standard Shopping Cart

[[Search Catalogue](#) | [Instructions](#)] #Home

Use this page to choose how many units of each item you want to order from your standard list.

Customers Please Note:

Web Orders are processed automatically by our Internal Systems...hourly. Orders received/processed into our system before 2.00pm may be delivered on the next business day, depending on STOCK availability and priority. Please contact Supply Services if you have any Urgent or Emergency Delivery requirements.

The Unit Cost values are indicative only. Actual Product pricing will be provided on your Tax Invoice and associated report(s) at the End of the Month.

Products indicated by Non-Stock = Y, are not Stored in our Warehouse and will require a Special Order. Non-Stock Orders will incur a Delivery Delay and are non-returnable, exceptions per the Returns Policy.

This order will be delivered to: Red Cross Blood Bank

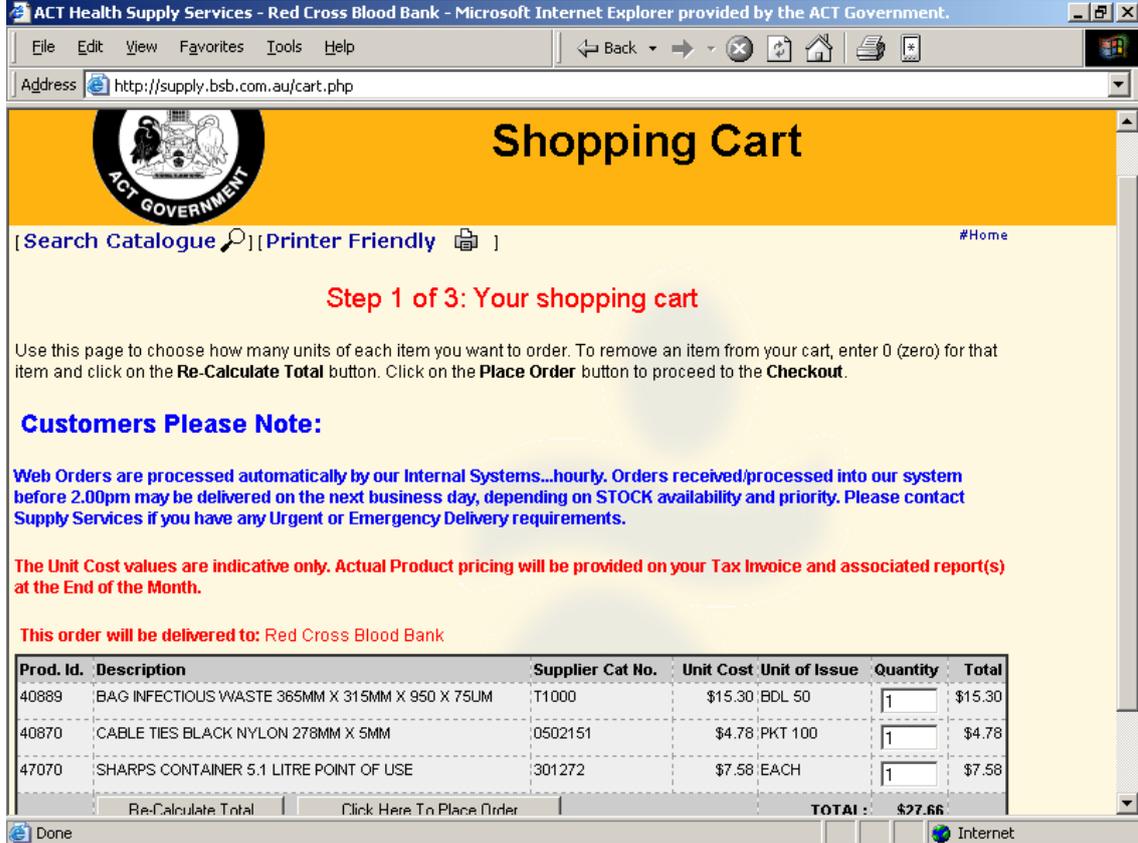
Click Here to ADD the Selected Products to your Shopping Cart							
Prod. Id.	Description	Supplier Cat No.	Unit Cost	Unit of Issue	Qty Req'd	SSC Quota	Non-Stock
40889	BAG INFECTIOUS WASTE 365MM X 315MM X 950 X 75UM	T1000	\$15.30	BDL 50	<input type="text"/>	(1)	-
41407	BAG INFECTIOUS WASTE 6 LITRE 450 X 530 X 35UM	BAGIW16	\$14.09	BDL 100	<input type="text"/>	(1)	-
47003	BENCH BOLL 1/2 SENEV 41.6CM X 01 METRES	2044	\$45.83	BDL	<input type="text"/>	(1)	-

Click into the QTY Req'd field of your desired Product(s) and type in the amount (per the Unit of Issue). Press the **TAB** button or the DOWN arrow to go to the next field. Products with a Quantity will be the only Products added to your Shopping Cart (it is not necessary to type in zero(0) for Products not required). Click on **Click Here to ADD the Selected Products to your Shopping Cart** button and you will be automatically redirected to the shopping Cart page.

Note: Products indicated by a Non-Stock Flag 'Y', are products that are NOT STOCKed at ACT Health Supply Services and will require a Special Order.

Standard Shopping Cart (SSC) Instructions

Shopping Cart



ACT Health Supply Services - Red Cross Blood Bank - Microsoft Internet Explorer provided by the ACT Government.

Address <http://supply.bsb.com.au/cart.php>

Shopping Cart

[[Search Catalogue](#)] [[Printer Friendly](#)] #Home

Step 1 of 3: Your shopping cart

Use this page to choose how many units of each item you want to order. To remove an item from your cart, enter 0 (zero) for that item and click on the **Re-Calculate Total** button. Click on the **Place Order** button to proceed to the **Checkout**.

Customers Please Note:

Web Orders are processed automatically by our Internal Systems...hourly. Orders received/processed into our system before 2.00pm may be delivered on the next business day, depending on STOCK availability and priority. Please contact Supply Services if you have any Urgent or Emergency Delivery requirements.

The Unit Cost values are indicative only. Actual Product pricing will be provided on your Tax Invoice and associated report(s) at the End of the Month.

This order will be delivered to: Red Cross Blood Bank

Prod. Id.	Description	Supplier Cat No.	Unit Cost	Unit of Issue	Quantity	Total
40889	BAG INFECTIOUS WASTE 385MM X 315MM X 950 X 75UM	T1000	\$15.30	BDL 50	<input type="text" value="1"/>	\$15.30
40870	CABLE TIES BLACK NYLON 278MM X 5MM	0502151	\$4.78	PKT 100	<input type="text" value="1"/>	\$4.78
47070	SHARPS CONTAINER 5.1 LITRE POINT OF USE	301272	\$7.58	EACH	<input type="text" value="1"/>	\$7.58
					TOTAL:	\$27.66

Re-Calculate Total Click Here To Place Order

If the QTY entered is incorrect, click into the Quantity field, DELETE or BACKSPACE and re-enter your required Quantity. Click on the Re-Calculate Total button to view the revised order total.

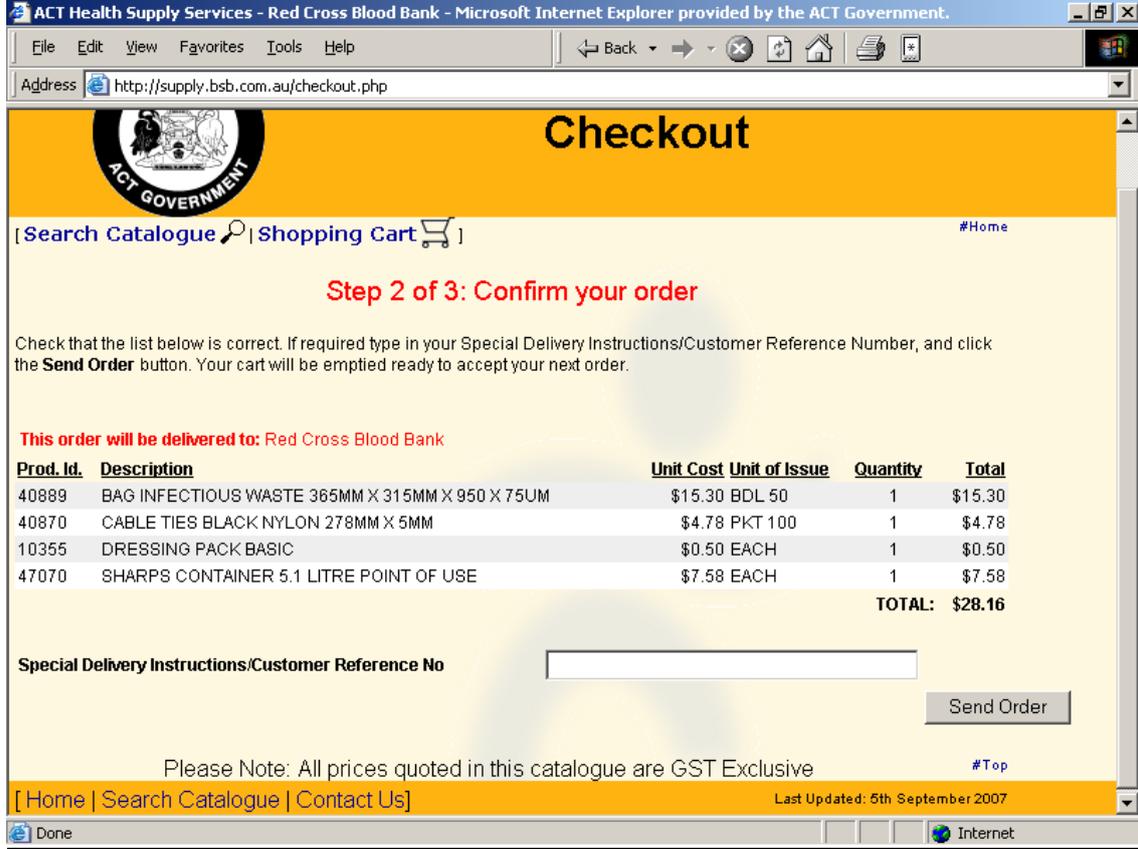
To remove a Product from the Shopping Cart, enter a zero(0) into the Quantity field and click the Re-Calculate Total button (this will remove the Product).

If you need to Add a Product to your Order that is not on your SSC, click on [Search Catalogue](#) and use the Cart Instructions to add the Product to your order.

Once you are satisfied with your order, click the [Click Here to Place Order](#) button.

Standard Shopping Cart (SSC) Instructions

Shopping Cart Confirmation / Special Instructions



ACT Health Supply Services - Red Cross Blood Bank - Microsoft Internet Explorer provided by the ACT Government.

Address <http://supply.bsb.com.au/checkout.php>

Checkout

[[Search Catalogue](#) | [Shopping Cart](#)] [#Home](#)

Step 2 of 3: Confirm your order

Check that the list below is correct. If required type in your Special Delivery Instructions/Customer Reference Number, and click the **Send Order** button. Your cart will be emptied ready to accept your next order.

This order will be delivered to: Red Cross Blood Bank

Prod. Id.	Description	Unit Cost	Unit of Issue	Quantity	Total
40889	BAG INFECTIOUS WASTE 365MM X 315MM X 950 X 75UM	\$15.30	BDL 50	1	\$15.30
40870	CABLE TIES BLACK NYLON 278MM X 5MM	\$4.78	PKT 100	1	\$4.78
10355	DRESSING PACK BASIC	\$0.50	EACH	1	\$0.50
47070	SHARPS CONTAINER 5.1 LITRE POINT OF USE	\$7.58	EACH	1	\$7.58
TOTAL:					\$28.16

Special Delivery Instructions/Customer Reference No

Please Note: All prices quoted in this catalogue are GST Exclusive [#Top](#)

[[Home](#) | [Search Catalogue](#) | [Contact Us](#)] Last Updated: 5th September 2007

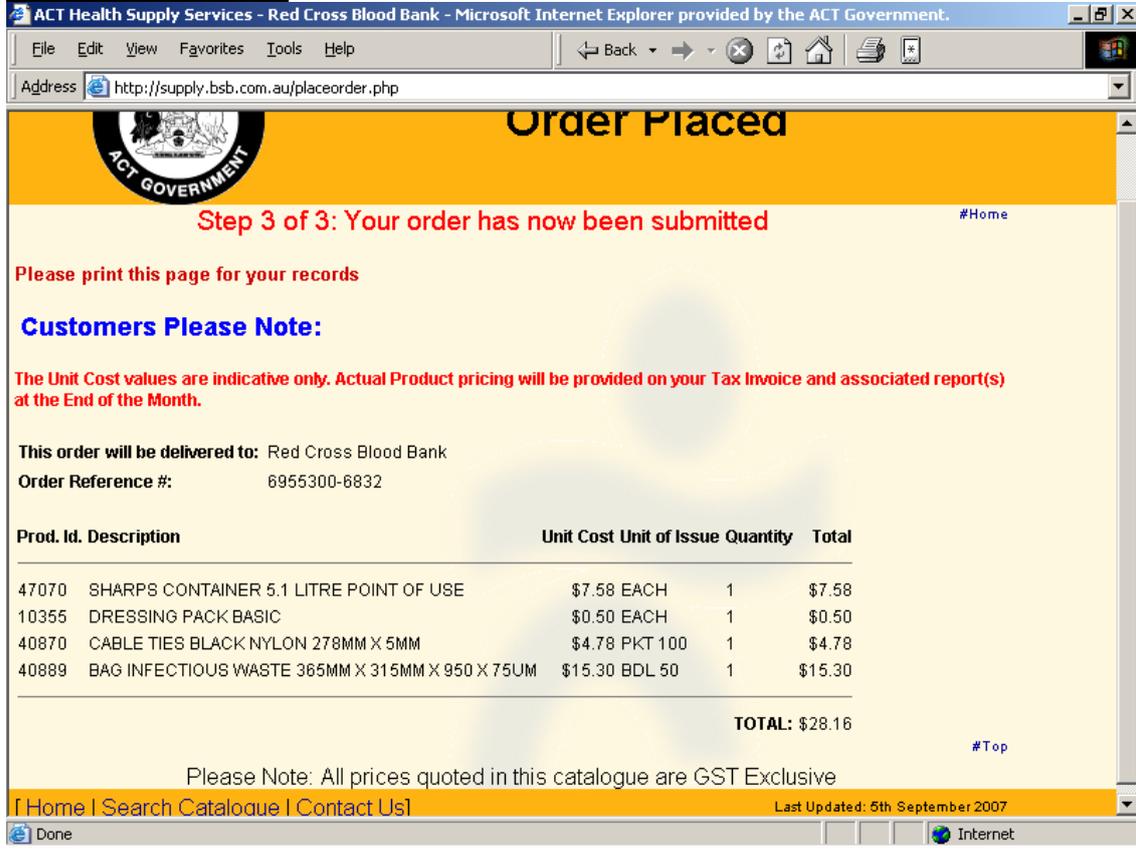
Done Internet

This is the Order Confirmation page. If you have any Special Delivery Instructions or a Reference/Purchase Order Number, type it into the space provided (up to 25 characters only).

Click on the **Send Order** button when complete.

Standard Shopping Cart (SSC) Instructions

Order Placed / Record



ACT Health Supply Services - Red Cross Blood Bank - Microsoft Internet Explorer provided by the ACT Government.

Address <http://supply.bsb.com.au/placeorder.php>

Order Placed

Step 3 of 3: Your order has now been submitted [#Home](#)

Please print this page for your records

Customers Please Note:

The Unit Cost values are indicative only. Actual Product pricing will be provided on your Tax Invoice and associated report(s) at the End of the Month.

This order will be delivered to: Red Cross Blood Bank
Order Reference #: 6955300-6832

Prod. Id.	Description	Unit Cost	Unit of Issue	Quantity	Total
47070	SHARPS CONTAINER 5.1 LITRE POINT OF USE	\$7.58	EACH	1	\$7.58
10355	DRESSING PACK BASIC	\$0.50	EACH	1	\$0.50
40870	CABLE TIES BLACK NYLON 278MM X 5MM	\$4.78	PKT 100	1	\$4.78
40889	BAG INFECTIOUS WASTE 365MM X 315MM X 950 X 75UM	\$15.30	BDL 50	1	\$15.30
TOTAL:					\$28.16

[#Top](#)

Please Note: All prices quoted in this catalogue are GST Exclusive

[Home | Search Catalogue | Contact Us] Last Updated: 5th September 2007

Done Internet

Print this page for your records using your browsers Print Button.

Click on [Home](#) or [Search Catalogue](#) to begin a New search and/or order.

Your User Name and Password will still be active until you have closed your Internet Session. If you have more than one Password (Delivery Code) for your User Name, click the [Login as New User](#) from the [Search Catalogue](#) link and you will be able to enter the alternate Password (Delivery Code) there.

Note: Web based orders are downloaded to the ACT Health Supply Services Inventory System every 60 minutes.

The Web Catalogue and Standard Shopping Cart (SSC) is updated daily.

For more information regarding the Web Site, Product Assistance, Accounts and all General Enquiries, please contact the Web Administrator.